

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, July 24, 2023

A regular meeting of the Board of Education was held on Monday, July 24, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 6:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **July 10, 2023**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis (entered 6:03 p.m.), Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti, Mr. T. Yannetti

Absent: None

Also Present: Ms. Schaefer, Mr. Chirichella

2 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are

discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: 6/23

(On file in the business office) moved by Mr. Donatello, seconded by Mr. T. Yannetti

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti

Nays: None

Abstain: None

Absent: None

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board an update on the summer program which will end on July 28, 2023. He thanked the summer staff for all their hard work and efforts for a successful summer program. The district had about 45 students attending the program. Mr. Chirichella thanked the police department in advance for their assistance in escorting the students and staff to Urban Air on July 26, 2023. The custodial staff is working very hard to get all the classrooms ready for the 2023-2024 school year. He thanked them for their hard work. No questions or comments were voiced on the superintendent report.

Ms. Paladino asked if any board members had any comments or questions on the consent agenda. Mr. Paladino inquired about the floor scrubber that is on the board agenda to be discarded. The machine is about 20 years old and parts are no longer available to repair. The district is in the process of getting quotes for a new scrubber. Mr. Donatello inquired about the Title funds used for salaries and funds for special education. Mr. Chirichella provided that information. Mr. H. Yannetti inquired about the purchase of the Defibtech Lifeline AED. The district needed to purchase as the ones currently in the district are no longer being supported with parts and services. No other questions or comments were voiced on any other resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Paladino seconded by Mr. H. Yannetti
Ms. Davis Abstained from Resolution #12

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1
February 2023	3
March 2023	2
April 2023	1
May 2023	4
June 2023	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0
February 2023	1
March 2023	3
April 2023	3
May 2023	2
June 2023	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Chapter 27 Emergency Virtual Instruction Plan for the 2023-2024 school year. *(on file Superintendent's office)*

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Care Plus Service Agreement through June 30, 2024. *(on file Superintendent's office)*

**paid with ARP Esser Funds*

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the summer program students field trip to Urban Air Trampoline and Adventure Park on Wednesday, July 26, 2023 from 10:00am-12:00pm.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
JoAnne Zahn	Restorative Justice in Schools Tier 1 New Jersey State Bar Foundation New Brunswick, NJ	August 22, 2023 9:00am-3:00pm	\$0
Stephanie Kropp	Determining Applications for Free and Reduced Price School Meals. Passaic County Technical Institute Wayne, NJ	August 22, 2023 10:00am-1:00pm	\$0

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for academic credit:

<u>Faculty Member</u>	<u>University</u>	<u>Session</u>	<u>Course</u>	<u>Credits</u>
Anna Kisker	Montclair University	Fall 2023	Techniques of Reading Improvement in the Secondary School - Course# 501	3
	Montclair University	Fall 2023	Administration and Supervision of Reading Programs - Course #502	3

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure Commission for the school year 2023-2024 effective September 2023 - June 2024.

Position	# of days per week
Behaviorist	½ day - 1 day per week
Specials Teacher: Music	5 days per week/P.M. sessions only

SPECIAL EDUCATION

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the new placement of a Special Education student for the 2023-2024 school year - effective September 7, 2023 - June 30, 2024

Student ID#	School	Tuition (does NOT include transportation)
724	Bergen County Special Services Brownstone School	\$62,955

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between the Bergen County Special Services School District and the South Hackensack Board of Education for Educational Audiology services as needed for the school year 2023-2024 for student #886 in the amount not to exceed \$940.00, unless otherwise agreed upon. *(on file in the business office)*

PERSONNEL

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individual listed below effective August 31, 2023 with regret.

Name	Position
Victoria Giacalone	Speech-Language Specialist

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the Library Media Specialist listed below for the 2023-2024 school year, effective September 1, 2023 to June 30, 2024.

Name	Step	Gross
Lesley Carter	MA12	\$81,480.00

**pending paperwork*

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following grant personnel appointments for the 2023-2024 school year:

Title IA - 20-231-100-101-00
Lora Coban - \$66,787.00

Title IIA - 20-233-100-101-00
Lauren Boland - \$14,896.00

POLICY

NONE

FINANCE

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the purchase of 2 Defibtech Lifeline AED Packages w/year Battery Pack and adult and pediatric defibrillation pads from LifeSavers, Inc at a cost not to exceed \$2,367.04.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the discard of the item listed below:

<u>Item</u>	<u>Reason</u>	<u>Tag#</u>
Floor Scrubber	Unrepairable	000053

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the ESEA FY 24 application as follows :

Title I A	\$111,031
Title II A	\$24,429
Title III	\$6,247

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the FY 24 IDEA as follows :

Basic 20-250-100-500-B1	IDEA Basic Other Pur Svc Tuition	\$73,139
Preschool 20-251-100-500-B2	IDEA Pre Other Pur Svc Tuition	\$3,001

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay July 2023 bills.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment A*)

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
May 2023

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of June 2023 in the amount of \$400,536.70 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of July 2023 in the amount of \$75,000.00 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$75,000.00

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for June 2023.

(Attachment B)

Fund 10	\$	1,091,470.12
Fund 20	\$	35,873.60
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	15,137.95
Total	\$	1,142,481.67

24. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti
Nays: None
Abstain: None
Absent: None

Resolutions Approved

NEW BUSINESS:

The following resolution was moved by Ms. Davis seconded by Mr. Tornambe

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the school breakfast and lunch program prices for the school year 2023–2024 be set as follows:

<u>BREAKFAST</u>	<u>Student</u>	<u>Faculty Members</u>
Full Price	\$2.75	\$3.00
Reduced Price	\$0.30	N/A

<u>LUNCH</u>	<u>Student</u>	<u>Faculty Member</u>
Full Price	\$4.00	\$4.25
Reduced Price	\$0.40	N/A

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti
Nays: None
Abstain: None
Absent: None

Resolution Approved

OPEN PUBLIC HEARING: Mrs. Hartmann inquired about the program that the district is opening up in September. Mr. Chirchella stated that this will be a LLD classroom for K and 1st grade. These are for South Hackensack resident students who are being brought back to the district but will be staffed by the South Bergen Jointure Commission. This would be a cost savings to the district both for tuition and transportation.

Private Session:

Mr. H. Yannetti motioned, Mr. Tornambe seconded to Private session @6:19 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. Paladino seconded, to return to public session @7:01 p.m.

Adjournment:

Meeting adjourned at 7:02 p.m.

Moved by Ms. Davis, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

July 2023 Meeting (June 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
<i>Board of Education Stephanie Kropp</i>	<i>Various Emails Regarding News and Events at Memorial School</i>